



7 - 850 Marion St. Winnipeg, MB Canada R2J 0K4  
Phone: (204) 237-3367 Fax: (204) 235-1063 Email: [info@centraldisplay.ca](mailto:info@centraldisplay.ca)

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Dear Exhibitor

**CENTRAL DISPLAY LTD.** is pleased to be the official show contractor for:

Manitoba AG Days  
January 17 – 19, 2023  
Brandon Keystone Centre

Show rentals supplied:

10'x10' or 10'x8' Flame Resistant Draped Booth  
8' high Back Wall  
3' high Side Arms

Any additional rentals and/or services required can be ordered by using the forms found in this exhibitor package.

**PLEASE NOTE:** There is a substantial discount for advanced orders that are pre-paid and received seven days prior to the show. Advance orders also make for a smoother, more efficient move-in avoiding unnecessary waits, the possibility of selecting a sold out item, and show site delivery delays.

Exhibiting in a tradeshow can be quite complex. Please do not hesitate to contact our office if you have any inquiries.

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## PAYMENT & CREDIT CARD AUTHORIZATION FORM

COMPANY NAME \_\_\_\_\_ BOOTH NO. # \_\_\_\_\_ If known

CONTACT \_\_\_\_\_ ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ PROV./STATE \_\_\_\_\_ POSTAL/ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

### PAYMENT POLICY

**Central Display Ltd.** requires payment in full at the time services are ordered. Further, **Central Display Ltd.** requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labour and material handling, not covered by your initial payment. All applicable taxes will be added and charged to your credit card.

Discount Pricing: To qualify for discount pricing, orders must be received with payment 7 business days prior to show.

Method of Payment: **Central Display Ltd.** accepts American Express, MasterCard, Visa, and cheque. Purchase orders are not considered payment. Exhibitors will be charged a \$25.00 fee for NSF cheques.

Adjustments & Cancellations: No adjustments will be made to orders after the close of the show. Please refer to the individual forms for cancellation fees. All orders cancelled by the exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order based upon the status of move-in, work performed, and/or **Central Display Ltd.** set up costs or expenses. A minimum non-refundable deposit of \$25.00 will be applied toward the order, unless there is a cancellation of your order.

If you have any questions regarding our payment policy please call **Central Display Ltd.** at 204-237-3367 or visit the **Central Display Ltd.** Service Desk at the show.

Please complete the information and return payment in full with this form and your orders. You may choose to pay by credit card or cheque, however, we require your credit card authorization to be on file with **Central Display Ltd.**

You agree to late fees of up to 1.5% per month on any balance not paid at the conclusion of the event or balance left without appropriate credit card on file.

For your convenience, we will use this authorization to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.

**EMAIL COMPLETED FORMS TO: info@centraldisplay.ca**  
**OR FAX: 204-235-1063**

I agree in placing this order that I have accepted **Central Display Ltd.** payment policy and **Central Display Ltd.** Terms & Conditions of Contract

Authorized Signature \_\_\_\_\_

Authorized Name – PLEASE PRINT \_\_\_\_\_

Date \_\_\_\_\_

**We do NOT accept Debit or Visa/Debit**

\_\_\_\_\_ Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ Amex

Credit Card Account Number:

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Expiry Date:

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Security Code:

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Cardholder's Signature \_\_\_\_\_

Date \_\_\_\_\_

### **CALCULATION OF ORDERS**

Drape/Carpet/Display Panels/Stages Rental Order Form – <b>page 3</b>	\$
Table Rental Order Form – <b>page 4</b>	\$
Chairs/Stools Rental Order Form – <b>page 5</b>	\$
Lounge Furniture Rental Order Form – <b>page 6</b>	\$
Miscellaneous Rental Order Form – <b>page 7</b>	\$
Display Booth Rental Order Form – <b>page 8</b>	\$
Exhibit Installation Services – <b>page 9</b>	\$
Janitorial Order Form – <b>page 10</b>	\$
<b>FULL PAYMENT DUE:</b>	<b>CDN</b> \$

**GST Reg # R100870906**

**Central Custom Design & Display Ltd**

Please send a cheque payable to **Central Display Ltd.** for your entire order, or note the amount to be charged to your credit card.

Charge my credit card in the amount of:

\$
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Enclosed is a cheque in the amount of:

\$
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**\*Payments by cheque must be received at our office 7 days prior to event.**



# DRAPE, CARPET, DISPLAY PANELS, STAGES RENTAL ORDER FORM

CENTRAL DISPLAY USE ONLY

UNIT # 7 - 850 MARION ST. WINNIPEG, MB Canada R2J 0K4  
Phone: (204) 237-3367 Fax: (204) 235-1063 Email: info@centraldisplay.ca

For pre-show order discount, your order must be received by us 7 business days prior to show date. All rates are for run-of-show, up to one week's duration.

SHOW	Manitoba AG Days	DATE	January 17 - 19, 2023	LOCATION	Brandon Keystone Centre
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QTY	DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT
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## DRAPE WITH DRAPE HARDWARE INCLUDED (per linear foot)

3'	Charcoal Blue Black Red Dove/Beige	\$ 6.00	\$ 7.80	
8'	Charcoal Blue Black Red Dove/Beige	\$ 7.00	\$ 9.10	
12'	Black Silver	\$ 9.00	\$ 11.70	

## DRAPE HARDWARE ONLY (hardware without drape panels)

8' Upright	\$ 12.00	\$ 16.00	
Base	\$ 12.00	\$ 16.00	
Telescopic Crossbar	\$ 12.00	\$ 16.00	

## DISPLAY PANELS ON LEGS

Pegboard 4' x 8' Hooks not included	\$ 80.00	\$ 104.00	
Bulletin Board 4' x 8' Thumbtacks Only	\$ 80.00	\$ 104.00	

Please indicate for above Horizontal Vertical

4' x 3' Velcro poster board 78" high	\$ 70.00	\$ 91.00	
4' x 6' Velcro poster board 78" high	\$ 95.00	\$ 124.00	
4' x 9' Velcro poster board 78" high	\$ 120.00	\$ 156.00	

QTY	DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT
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## CARPET \*carpet requirements over 300 sq ft are considered bulk area

10' x 10' Installed (colour choice below)	\$ 140.00	\$ 182.00	
10' x 20' Installed (colour choice below)	\$ 265.00	\$ 345.00	
10' x 30' Installed (colour choice below)	\$ 390.00	\$ 507.00	

Grey Blue Black Red Green

Bulk Areas per sq ft (colour choice below)	\$ 1.40	\$ 1.82	
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Grey Black Red Green

Carpet damaged by oil, cuts or other means - surcharge will apply

Underlay per sq ft	\$ 1.00	\$ 1.30	
Plastic Covering for Protection per sq ft	\$ 0.35	\$ 0.46	


All prices include rental and labour for set-up and take down

ALL ORDERS MUST BE PREPAID IN FULL, INCLUDING MANITOBA SALES TAX & G.S.T

SUB-TOTAL	\$
PROV SALES TAX 7%	\$
G.S.T. 5%	\$
TOTAL CDN	\$

DAMAGED INVENTORY: Rentals damaged onsite will be charged at replacement value to the credit card on file.

CANCELLATION / EXCHANGE POLICY: Items cancelled or exchanged prior to show start will be refunded at 50% of original cost.

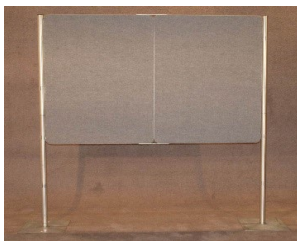
COMPANY \_\_\_\_\_

BOOTH # \_\_\_\_\_

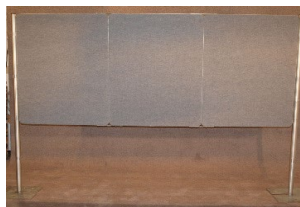
If known



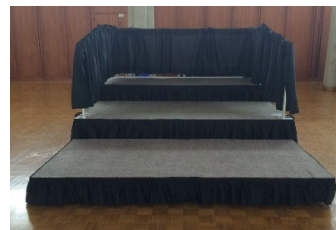
Velcro Poster Board  
(grey & black side)  
4' x 3'



Velcro Poster Board  
(grey & black side)  
4' x 6'



Velcro Poster Board  
(grey & black side)  
4' x 9'



4' x 8' Stage  
shown - 20", 30" & 40" high



Bulletin Board



Peg Board - Vertical



Peg Board - Horizontal



# TABLE RENTAL ORDER FORM

CENTRAL DISPLAY USE ONLY

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QTY	DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT
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## DECORATED TABLES - 30" High, 24" Wide, White Tops Only

	8' Decorated (3 sides) (colour choice below)	\$ 85.00	\$ 111.00	\$
	6' Decorated (3 sides) (colour choice below)	\$ 80.00	\$ 104.00	\$
	4' Decorated (4 sides) (colour choice below)	\$ 75.00	\$ 98.00	\$

Blue Red Black Silver Beige

	Undecorated 8' 6' 4'	\$ 50.00	\$ 65.00	\$
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	40" High Tables (3 sides) Black Only 8' 6' 4'	\$105.00	\$137.00	\$
	40" High Tables - undecorated 8' 6' 4'	\$ 75.00	\$ 98.00	\$

	Table Skirt (skirt 4th side)	\$ 40.00	\$ 52.00	\$
	Decorated Table Risers 6' Deep - 10" Wide - 10" High	\$ 30.00	\$ 39.00	\$

QTY	DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT
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## TABLES

	Cruiser Table 40" High	\$ 75.00	\$ 98.00	\$
	Spandex Cover for cruiser or pedestal	\$ 40.00	\$ 52.00	\$
	Pedestal table 30" High	\$ 60.00	\$ 78.00	\$
	Round Coffee Table 18" High	\$ 60.00	\$ 78.00	\$


SUB-TOTAL	\$
PROV SALES TAX 7%	\$
G.S.T. 5%	\$
TOTAL CDN	\$

All prices include rental and labour for set-up and take down.

ALL ORDERS MUST BE PREPAID IN FULL, INCLUDING MANITOBA SALES TAX & G.S.T

DAMAGED INVENTORY: Rentals damaged onsite will be charged at replacement value to the credit card on file.

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COMPANY \_\_\_\_\_

BOOTH # \_\_\_\_\_

If known



8' Decorated table  
(red shown)



6' Decorated table  
(blue shown)



4' Decorated table  
(silver shown)



Cruiser table 40" high



Spandex Cover



Undecorated table (8' shown)



40" high Decorated table  
(black only)



Round Coffee Table 18" high



Pedestal table 30" high



Table riser





# CHAIRS/STOOLS RENTAL ORDER FORM

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QTY	DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT
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CHAIRS

	Deluxe Armchair	\$ 50.00	\$ 65.00	\$
	Padded Banquet Chair - no arms	\$ 45.00	\$ 59.00	\$
	Advantage Armchair	\$ 40.00	\$ 52.00	\$
	Folding Chair	\$ 25.00	\$ 33.00	\$

QTY	DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT
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STOOLS

	Deluxe Stool - Highback Pneumatic	\$ 80.00	\$ 104.00	\$
	Bar Stool	\$ 70.00	\$ 91.00	\$
	Stools - highback manual	\$ 70.00	\$ 91.00	\$

All prices include rental and labour for set-up and take down.

ALL ORDERS MUST BE PREPAID IN FULL, INCLUDING MANITOBA SALES TAX & G.S.T

SUB-TOTAL	\$
PROV SALES TAX 7%	\$
G.S.T. 5%	\$
TOTAL CDN	\$

DAMAGED INVENTORY: Rentals damaged onsite will be charged at replacement value to the credit card on file.  
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COMPANY \_\_\_\_\_

BOOTH # \_\_\_\_\_

If known



Deluxe Armchair



Banquet Chair



Advantage Armchair



Folding Chair



Deluxe Stool



Stools - Highback Manual



Bar Stool

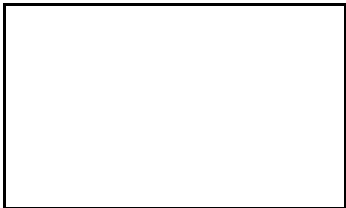


# LOUNGE FURNITURE

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QTY	DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT
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## LOUNGE FURNITURE

	Black Leather Couch	\$350.00	\$ 455.00	\$
	Black Leather Loveseat	\$300.00	\$ 390.00	\$
	Black Leather Armchair	\$200.00	\$ 260.00	\$
	Leather Tub Chair	\$150.00	\$ 195.00	\$

QTY	DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT
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## TABLES

	Wood/Metal Coffee Table	\$ 100.00	\$ 130.00	\$
	Wood/Metal End Tables	\$ 80.00	\$ 104.00	\$

All prices include rental and labour for set-up and take down.

SUB-TOTAL	\$
PROV SALES TAX 7%	\$
G.S.T. 5%	\$
TOTAL CDN	\$

, INCLUDING MANITOBA SALES TAX & G.S.T

DAMAGED INVENTORY: Rentals damaged onsite will be charged at replacement value to the credit card on file.  
 CANCELLATION / EXCHANGE POLICY: Items cancelled or exchanged prior to show start will be refunded at 50% of original cost.

COMPANY \_\_\_\_\_ BOOTH # \_\_\_\_\_  
 If known



Black Leather Couch



Black Leather Loveseat



Black Leather Armchair



Leather Tub Chair



Wood/Metal Coffee Table



Wood/Metal End Table



# MISCELLANEOUS RENTAL ORDER FORM

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Phone: (204) 237-3367 Fax: (204) 235-1063 Email: info@centraldisplay.ca

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SHOW	Manitoba AG Days	DATE	January 17 - 19, 2023	LOCATION	Brandon Keystone Centre
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QTY	DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT	QTY	DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT
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## MISCELLANEOUS

	Chrome Stanchion Incl Velour Rope	\$ 35.00	\$ 46.00	
	Easel	\$ 30.00	\$ 39.00	
	Garment Racks - Inc 20 Hangers	\$ 45.00	\$ 59.00	
	Bag Rack	\$ 70.00	\$ 91.00	
	Sign Holder - Chrome 22" x 28"	\$ 40.00	\$ 52.00	
	Literature Stand	\$ 85.00	\$ 111.00	
	Gridwall - 2' x 7' chrome	\$ 40.00	\$ 52.00	
	Velcro Mount Brochure Holder	\$ 25.00	\$ 33.00	
	Waste Basket	\$ 20.00	\$ 26.00	

## MISCELLANEOUS

	Draw Drum	\$ 45.00	\$ 59.00	
	Ballot Box (purchase)	\$ 30.00	\$ 39.00	
	3' Silk Plants	\$ 50.00	\$ 65.00	
	150 Watt Flood lights Inc Hardware	\$ 40.00	\$ 52.00	
	300 Watt Halogen Lights Inc Hardware	\$ 50.00	\$ 65.00	
	2 Sided Carpet Tape (2"W x 33m)	\$ 25.00	\$ 33.00	
	Single Sided Floor Tape (2"W x 55m)	\$ 20.00	\$ 26.00	

TV SIZES & PRICING - Contact Office

All prices include rental and labour for set-up and take down

ALL ORDERS MUST BE PREPAID IN FULL, INCLUDING MANITOBA SALES TAX & G.S.T

SUB-TOTAL	\$
PROV SALES TAX 7%	\$
G.S.T. 5%	\$
TOTAL	CDN \$

DAMAGED INVENTORY: Rentals damaged onsite will be charged at replacement value to the credit card on file.

CANCELLATION / EXCHANGE POLICY: Items cancelled or exchanged prior to show start will be refunded at 50% of original cost.

COMPANY \_\_\_\_\_

BOOTH # \_\_\_\_\_

If known



Chrome Stanchions with Velour Rope



Easel



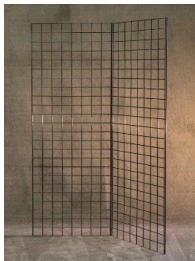
Waste Basket



Silk Plant



Various TV's/Monitor Call for list & pricing



Gridwall Showing 2 - 2' x 7' chrome



Sign Holder



Ballot Box



Double sided Bag Rack 50 1/2" up to 71 1/4" high



Garment Rack



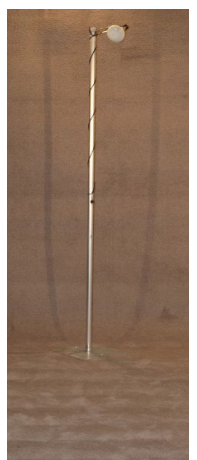
Draw Drum



Literature Stand



300 watt Halogen Light



150w 8' Flood Light





# DISPLAY BOOTH RENTAL ORDER FORM

CENTRAL DISPLAY USE ONLY

UNIT # 7 - 850 MARION ST. WINNIPEG, MB Canada R2J 0K4  
Phone: (204) 237-3367 Fax: (204) 235-1063 Email: info@centraldisplay.ca

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SHOW	Manitoba AG Days	DATE	January 17 - 19, 2023	LOCATION	Brandon Keystone Centre
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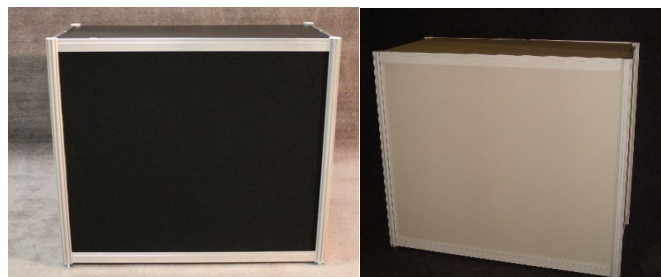
Octanorm – 3 meters shown (sign optional – not shown)



Ballot/Draw Counter



Pop-up Display - 8' x 8' shown



Counters – black or white

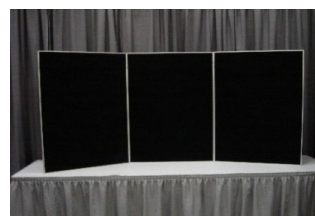


Table Top Display



Jewellery Case

All display panels are velcro receptive only.

QTY	DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT
<b>DISPLAYS - OCTANORM BOOTHS</b>				
	3m - Model 100 - Black Fabric	\$ 750.00	\$ 975.00	\$
	6m - Model 200 - Black Fabric	\$ 1,050.00	\$ 1,365.00	\$
	Pop-up Display - Fabric - 8'X8' OR 8'X10'	\$ 500.00	\$ 650.00	\$
	Table Top Display	\$ 175.00	\$ 228.00	\$

<b>COUNTERS - 1/2m x 1m x 1m</b>				
	<b>Black White</b> <b>Sliding doors No Sliding doors</b>	\$ 175.00	\$ 228.00	\$
	First shelf free upon request			
	Additional shelf	\$ 25.00	\$ 33.00	\$

<b>BALLET/DRAW COUNTER</b>				
	1/2m x 1/2m x 1m	\$ 175.00	\$ 228.00	\$
	1/2m x 1m x 1m (shown)	\$ 250.00	\$ 325.00	\$

<b>JEWELLERY CASES - with lights</b>				
	1/2m x 1m x 1m	\$ 275.00	\$ 358.00	\$

QTY	DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT
<b>ACCESSORIES - cost per meter</b>				
	Octanorm Slatwall - 1m	\$ 50.00	\$ 65.00	\$
	Octanorm Lights	\$ 25.00	\$ 33.00	\$
	Octanorm Shelves - 1m	\$ 25.00	\$ 33.00	\$
	Velcro - 1m	\$ 5.00	\$ 7.00	\$

<b>OCTANORM HEADER SIGNS - Block letters on White Sintra</b>				
	Model 100 - 3m	\$ 200.00	\$ 260.00	\$
	Model 200 - 6m	\$ 380.00	\$ 494.00	\$

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All prices include rental and labour for set-up and take down

SUB-TOTAL	\$
PROV SALES TAX 7%	\$
G.S.T. 5%	\$
TOTAL	CDN \$

ALL ORDERS MUST BE PREPAID IN FULL, INCLUDING MANITOBA SALES TAX & G.S.T

DAMAGED INVENTORY: Rentals damaged onsite will be charged at replacement value to the credit card on file.

CANCELLATION / EXCHANGE POLICY: Items cancelled or exchanged prior to show start will be refunded at 50% of original cost.

COMPANY \_\_\_\_\_

BOOTH # \_\_\_\_\_

If known



**EXHIBIT INSTALLATION SERVICES**

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**SHOW:** Manitoba AG Days  
**DATE:** January 17 – 19, 2023  
**VENUE:** Brandon Keystone Centre

Should you require labour services for your booth/exhibit, please complete this form along with the PAYMENT & CREDIT CARD AUTHORIZATION FORM and return both with payment seven (7) days prior to show dates to our office.

**AVAILABLE ON A LIMITED BASES DUE TO LOCATION  
PLEASE CONTACT OFFICE**

Company \_\_\_\_\_

Booth # \_\_\_\_\_

**If known****LABOUR RATES****MINIMUM FOUR (4) HOURS PER STAFF - PER SHIFT**

**Regular hours per staff**  
**Installer rate (CLIENT SUPERVISED)**  
**Supervisor rate**

**Mon. – Fri., 8am – 5pm**  
**\$75.00/hour**  
**\$85.00/hour**

**Overtime hours per staff**  
**Installer rate (CLIENT SUPERVISED)**  
**Supervisor rate**

**Evenings, weekends, & holidays**  
**\$112.50/hour**  
**\$127.50/hour**

Date	Start Time	No. of Staff	Approx. Hrs. per Person Min. 4 hrs./staff	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____ x _____	_____ = _____	_____ @ _____	\$ _____ = \$ _____	
_____	_____	_____ x _____	_____ = _____	_____ @ _____	\$ _____ = \$ _____	
_____	_____	_____ x _____	_____ = _____	_____ @ _____	\$ _____ = \$ _____	
_____	_____	_____ x _____	_____ = _____	_____ @ _____	\$ _____ = \$ _____	

**PLEASE NOTE:** All custom exhibits must come with set-up instructions/diagrams and display-specific tools. Please indicate if special tools are required, as well as type of display (Octanorm, rotor lock, etc.)

<b>SUB-TOTAL</b>		\$
<b>PROV SALES TAX 7%</b>		N/A
<b>G.S.T. 5%</b>		\$
<b>TOTAL</b>	<b>CDN</b>	\$

**PLEASE ADD TOTAL TO OUR PAYMENT & CREDIT CARD AUTHORIZATION FORM.  
PST EXEMPT. GST APPLICABLE ONLY.**

SPECIAL INSTRUCTIONS:

**\*\*IF YOU HAVE ANY QUESTIONS CONCERNING THE ABOVE, PLEASE CONTACT OUR OFFICE\*\***

**EMAIL COMPLETED FORMS TO: info@centraldisplay.ca OR FAX: 204-235-1063**

**\*\* JANITORIAL ORDER FORM \*\***

**SHOW:** Manitoba AG Days  
**DATE:** January 17 – 19, 2023  
**VENUE:** Brandon Keystone Centre

Should you require janitorial services for your booth/exhibit, please complete this form along with the PAYMENT & CREDIT CARD AUTHORIZATION FORM and return both with payment seven (7) days prior to show dates to our office.

Company \_\_\_\_\_

Booth # \_\_\_\_\_

**If known*****Daily Janitorial Services***

Please supply my exhibit/booth with daily janitorial services for the duration of the show. This service includes vacuuming and emptying Waste baskets prior to each show day.

BOOTH SIZE \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_ X .35 CENTS PER SQ.FT. = \_\_\_\_\_

X \_\_\_\_\_ DAYS = \_\_\_\_\_

**3 DAYS (INCLUDES PRE-SHOW CLEANING)**

SUBTOTAL	
PST (7%)	n/a
GST (5%)	
<b>TOTAL CDN</b>	

**PLEASE ADD TOTAL TO OUR PAYMENT & CREDIT CARD AUTHORIZATION FORM.  
PST EXEMPT. GST APPLICABLE ONLY.**

SPECIAL INSTRUCTIONS:

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**\*\*IF YOU HAVE ANY QUESTIONS CONCERNING THE ABOVE, PLEASE CONTACT OUR OFFICE\*\*****EMAIL COMPLETED FORMS TO: [info@centraldisplay.ca](mailto:info@centraldisplay.ca) OR FAX: 204-235-1063**